

Town of Caledon

make a difference



Job Title: Building Inspector

Closing Date: November 23, 2018

Town of Caledon is a dynamic municipality that successfully balances urban, rural and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can **make a difference**.

The Opportunity

Through the demonstration of strong interpersonal skills, independent judgment, and analytical skills, the **Building Inspector** will conduct building inspections for residential, small commercial, small industrial, and small institutional building permits in the Town of Caledon in accordance with the requirements of the Building Code Act, the Ontario Building Code, and all other applicable laws, standards, and regulations.

Reporting directly to the Supervisor, Building Inspections/Deputy CBO, you will ensure that inspections are completed in a timely manner (as per the OBC), assist clients on-site/on the phone with inquiries concerning the Ontario Building Code, and maintain accurate permit folders with inspection notes and other documentation as received.

The Ideal Candidate

We are seeking a client-focused, organized professional with qualification through the Ministry of Municipal Affairs and Housing (MMAH) in General Legal/Process, House, Small Buildings, and Building Structural. Our ideal candidate has 3 years' of related experience conducting inspections, or in the construction industry. Your experience is complimented by your post-secondary diploma in Architecture Technology (or related). We are seeking an individual with superior verbal and written communication skills, a demonstrated ability to solve problems independently and diplomatically. Computer proficiency in MS Office is required, and additional knowledge of AMANDA, Auto-Cad, and/or Arc explorer is an asset.

Notwithstanding the above, candidates who do not fulfill all of our requirements may be considered in a Development Status capacity. Satisfactory passing of a criminal record check and proof of qualifications will be required of any successful candidate(s) for this position.

This position offers a salary range of \$63,506.19 - \$80,325.64 plus a competitive benefit package.



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542

How To Apply

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: www.caledon.ca/careers

If needed and upon request, this document can be made available in an alternative format.



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

T. 905.584.2272 | 1.888.225.3366 | F. 905.584.4542